

Revision History

Date	Revision	Description	Author	Information
01/04/2012	1.0	Initial Draft	Tyrone Nason	Initial Document Draft



Overview:

This document describes the steps required to successfully set the local currency symbols for the installation region.

WINDOWS 7-PRO

To set the currency symbol on the PC that has been installed with the eCost telephone management software, follow the below step for step instructions.

STEP 1: Open Region and Language settings

Open Control Panel, you will see the following options



The Region and Language screen is show.

nglish (South Africa)			
Date and time form	ats			
<u>S</u> hort date:	yyyy/MM/dd			
Long date:	dd MMMM уууу			
S <u>h</u> ort time:	hh:mm tt			
Long time:	hh:mm:ss tt			
First day of <u>w</u> eek:	Sunday 🗸			
What does the nota	tion mean?			
Examples				
Short date:	2013/04/09			
Long date:	09 April 2013			
Short time:	02:03 PM			
Long time:	02:03:28 PM			
	A	ditional settings		

Select Additional Settings

N	umbers Currency Time Date		
	Example Positive 123 456 789.00	Negative:	-123 456 789.00
	<u>D</u> ecimal symbol:	l	•
	<u>N</u> o. of digits after decimal:	2	•
	Digit grouping:	123 456 78	9 🔻
	Negative sign symbol:	-	+
	Nega <u>t</u> ive number format:	-1.1	•
	Display leading zeros:	0.7	-
	<u>M</u> easurement system:	Metric	•
	Standard digits:	012345678	9 🗸
	Use native digits:	Never	•
	Click Reset to restore the system def numbers, currency, time, and date.	ault settings for	<u>R</u> eset
/		ОК	Cancel Apply

The Currency options are displayed.

nbers Cu	rrency Time Date				
xample					
ositive:	R 123 456 789,00	Negative:	R-123 456 78	9,00	
<u>C</u> urren	cy symbol:	R		•	
Positiv	e currency format:	R 1,1		•	
<u>N</u> egati	ve currency format:	R-1,1		•	
<u>D</u> ecima	al symbol:			•	
No. of	digits after decimal:	2		•	
Digit g	rouping symbol:			Ŧ	
D <u>ig</u> it g	rouping:	123 456 78	39	Ŧ	
lick Reset umbers, c	to restore the system defa urrency, time, and date.	ult settings fo	or 🗌	<u>R</u> eset	
		ОК	Cancel	Apply	
JURE IU					

eCost can now be started and the correct currency symbol will be used for your reports.

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